



**PARISH OF GROBY
NOTICE OF PARISH COUNCIL MEETING**

I hereby give notice that a **Meeting** of the **Parish Council** of the above-named Parish will be held at the **Parish Council Office, Leicester Road, Groby**
on

Monday 5th February 2024 at 7.00pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder.

Parishioners and Press are most welcome to attend

Sue Hackett
Clerk to the Council

31st January 2024

AGENDA

- 1. Chairman's Welcome**
- 2. To receive apologies for absence and to record absences**
- 3. To receive any disclosure of interests from members to any matter pertaining to the agenda and to receive requests for dispensations**
- 4. Minutes**
 - i. To approve the minutes of the Parish Council Meeting held on 15th January 2024
- 5. To receive the Police report**
- 6. To receive a report from the County Councillor**
- 7. To receive a report from the Borough Councillors**
- 8. Public Participation**

To allow members of the public to make representations in respect of the items listed on this agenda
- 9. Clerk's Report**

To receive updates from the Parish Clerk on matters not covered elsewhere on the agenda

 - i. Great British Spring Clean Community Litter pick - Saturday 23rd March 2024 – 10am to 12pm

10. Correspondence

To receive, note and consider correspondence to the Council, including:

54.	Parish Councillor	Churches Together Activities	Council to note
55.	Police & Crime Commissioner	Feedback from Parish Council Engagement Event	Council to note
56.	Leicestershire County Council	Response to Council's letter regarding flood issues	Council to discuss
57.	Hinckley & Bosworth Borough Council	Flood Recovery Support	Council to note
58.	Hinckley & Bosworth Borough Council	Tree Preservation Order Consultation	Council to discuss
59.	Hinckley & Bosworth Borough Council	Press Release – Rural England Prosperity Fund	Council to discuss
60.	Hinckley & Bosworth Borough Council	Climate Change and Biodiversity Strategy 2024-2028 and Parish Council Climate Change Survey	Council to discuss
61.	Fisher German / Severn Trent	Hallgates to Elms Farm Scheme – Proposed non-intrusive walkover	Council to discuss

11. Public Interest Report Committee

- i. To receive and note the draft minutes from the meeting held on 22nd January 2024

To receive recommendations from the Public Interest Report Committee from the meeting held on 22nd January 2024:

- ii. To consider adoption of the draft Scheme of Delegation Policy.
- iii. To consider an operational procedure detailing the circulation of the draft Annual Governance & Accountability Return prior to its approval.
- iv. To retrospectively approve the appointment of consultant, AVG Solutions, as Data Protection Officer for the period 1 July 2020 to 30 June 2021.
- v. To retrospectively approve the appointment of Mr AV Greenwood, as Temporary Clerk/RFO for the period 27th July to 17th August 2020.
- vi. To retrospectively approve all resolutions made at the Meeting of Full Council held on 6th July 2020, Extraordinary Meeting of Council held on 27th August 2020 and Meeting of Full Council held on 14th September 2020 (as listed in members' packs)
- vii. To consider a protocol for the obtaining of legal/specialist advice in relation to staffing matters
- viii. To consider the legal advice obtained in relation to Groby CIC and approve the suggested way forward
- ix. To approve the continued engagement of Knights plc to assist with the implementation of actions identified in the review and to approve additional legal costs associated with this.
- x. To expedite the transfer of the legal title to the land to Groby CIC

12. Estates Committee

- i. To receive and note the approved minutes from the meeting held on 14th December 2023
- ii. To receive the recommendation from the Estates Committee meeting held on 18th January 2024 to consider the formation of a Sensory Garden on Marina Park.
- iii. To consider quotations to carry out the tree works identified in the Arboriculturist's Survey Report

13. Finance & General Purposes Committee

- i. To receive and note the draft minutes from the meeting held on 29th January 2024

To receive recommendations from the Finance & General Purposes Committee from the meeting held on 29th January 2024:

- ii. To delegate authority to the Clerk to agree a new electricity supply contract for the Cemetery
- iii. To approve the Clerk's attendance at a 'Committees, Sub Committees and Working Groups' training course at a cost of £40.
- iv. To receive and note the Income & Expenditure Report and EMR Report to 29th January 2024
- v. To receive and note the verified bank reconciliation for December 2023
- vi. To approve payments of accounts and to note income

14. D-Day 80th Anniversary Event Committee

- i. To receive and note the approved minutes from the committee meeting held on 27th November 2023
- ii. To receive an update from the Committee meeting held on 24th January 2024

15. Neighbourhood Plan Steering Group

- i. To receive and note the approved minutes from the meeting held on 7th December 2023

16. To confirm the date and time of next meeting

17. To resolve to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to consideration of staffing matters

18. Staffing Committee

- i. To receive a report from the Extraordinary Meeting of the Staffing Committee held on 25th January 2024

To receive recommendations from the Extraordinary Meeting of the Staffing Committee held on 25th January 2024:

- ii. To consider engagement of external support to assist with consideration into a complaint.